



# English Recommendation Form for Admission to Palma

(to be completed by the student's current English teacher)

Name of Applicant \_\_\_\_\_

**Due Date: February 12th,  
2010**

Circle student's current grade level: 6 7 8 9 10 11

The above-named student is seeking admission to Palma, a Catholic, private, college-preparatory school for boys, grades 7-12. Palma seeks young men of good character with a strong work ethic and a sincere desire to develop to their highest potential. The purpose of this recommendation is to assist Palma with the admission decision and, if the student is admitted and enrolled, to aid the school with course placement. **Your remarks will remain confidential.** Thank you.

This form is to be completed by the student's English teacher at the applicant's most recent school. Be assured that the information supplied by you will be kept in the strictest confidence.

Title of English course student is currently enrolled in. \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

What are the first words that come to mind that best describes the student?

Are there special or unusual circumstances (positive or negative) which may be relevant to the student's performance in school? (If yes, please explain in detail)

Are you aware of any disciplinary action(s) which have been taken on this student? (If yes, please explain in detail)

Placement recommendations for next year:

English: ( ) Basic ( ) College prep. ( ) Honors

(OVER)

We would appreciate your observations about the areas listed below.  
Please indicate your ratings by numbers (1 to 5) in the right-hand column.

	1	2	3	4	5	Your Rating
<b>Academic Ability</b>	Poor academic ability	Marginal, ability low motivation	Average student, but not honors	Good student, usually honor roll	Exceptional student, high honor roll	
<b>Effort in Studies</b>	Poor, careless work often late/missing	Marginal, work turned in late, lacks motivation	Good, work turned in on time, good effort	Excellent, generally hard-working	Outstanding, diligent worker	
<b>Integrity</b>	Record of dishonesty	Weak or questionable	Upright, no cause to question	Noticeably upright	Exceptionally upright	
<b>Conduct</b>	Poor personal habits	Marginal, needs structured environment	Good or acceptable	Generally excellent	Outstanding in every respect	
<b>Initiative &amp; Drive</b>	Very weak	Occasionally weak or lacking	Generally strong enough	Well above the average	Outstanding, very focused	
<b>Emotional Adjustment</b>	Very emotional or apathetic	Excitable or unresponsive	Usually well balanced	Well balanced	Exceptionally well adjusted	
<b>Care &amp; Concern for Others</b>	Unconcerned	Lacks concern	Good	Excellent	Outstanding	
<b>Leadership</b>	No leadership activities	Few leadership activities	Fairly active, minor offices	Excellent, few major offices	Outstanding leader, many major offices	

Please feel free to make additional comments that will assist the Admissions Committee with their final decision.

I recommend this student to Palma:

( ) Enthusiastically    ( ) Confidently    ( ) With Reservations    ( ) Do not recommend

Date \_\_\_\_\_ Signature \_\_\_\_\_

Name (please print) \_\_\_\_\_

School \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Please mail this completed recommendation directly to:

Chris Dalman  
Director of Admission  
Palma High School  
919 Iverson Street  
Salinas, CA 93901

If you have any questions, please contact:

Chris Dalman  
Palma High School  
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