Palma High School
919 Iverson St.
Salinas, CA 93901-1898
Phone 831.422.6391
FAX 831.422.5065

CHECK REQUEST

Requested By:
Name:
Address:
City, State, Zip

Pay To:
Company Name:
Name:
Address:
City, State, Zip

Quantity	Description	Unit Price	Amount
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
		Sub-Total	0.00
		Shipping	
		Tax	
		Total	0.00

_____
Department Head

_____
Department

☐ Please mail

☐ I will mail

_____ _____ _____ _____

Department Head Signature Date Business Manager's Authorized Signature Date