

PALMA HIGH SCHOOL - CLASS OFFICER APPLICATION

This application is to be completed and turned in to the Palma A.S.B. Advisor no later than the end of the school day, Friday, May 5, 2006.

Print Student Name _____

Year in School at this time: 11th 10th 9th 8th 7th

Select the position of leadership and service you are seeking:

CLASS PRESIDENT – The job description for Class President is:

1. To represent his class at all official A.S.B. meetings
2. To support all A.S.B. activities and endeavors, including social events, fund raisers and meetings
3. To help foster positive relations and class activities with other local high schools, especially Notre Dame [for high school students only]
4. To represent his class at various academic, social, civic and student-related programs and/or events.

CLASS VICE PRESIDENT - The job description for Class Vice President is:

1. To support and assist the Class President at all times
2. To take the place of the Class President when he is absent from his duties
3. To support all A.S.B. activities and endeavors, including social events, fund raisers and meetings.

CLASS SECRETARY - The job description for Class Secretary is:

1. To support and assist the Class President at all times
2. To support all A.S.B. activities and endeavors, including social events, fund raisers and meetings
3. To record and post in a timely manner minutes of any and all class meetings
4. To do all the duties normally associated with the job of secretary at a class meeting, especially the timely posting of meeting minutes.

CLASS TREASURER - The job description for Class Treasurer is:

1. To support and assist the Class President at all times
1. To support all A.S.B. activities and endeavors, including social events, fund raisers and meetings
2. To keep accurate records of all class financial accounts
3. To present timely financial reports at any and all class meetings
4. To deposit in a timely manner with the Palma Business Manager all monies collected from class-sponsored events
5. To appoint and supervise reliable Palma student to collect funds at class sponsored events.

I fully understand that being a class officer is a serious responsibility. I am also aware of the following requirements:

1. I must have and maintain at least a 2.5 G.P.A. to qualify for election and during the term of service
2. I promise to actively support and attend all A.S.B. activities and endeavors, including social events, fund raisers and meetings
3. I understand that I am not eligible to run or may forfeit my position of service and leadership, if elected, should I be suspended from school, be placed on disciplinary probation or become academically ineligible.
4. I understand that I must be registered to attend Palma for the 2004/2005 school year and will return as a Palma student for the coming school year.

I have read, certify and understand the requirements and promise, if elected, to fulfill the job description of the position of leadership and service I am seeking to the best of my ability. I also give permission to use the information provided on the other side of this form in preparing candidate information for voters.

Student Signature: _____ Date: _____

I support my son's application to be elected to the above position of leadership and service to Palma A.S.B. as a Class Officer for the 2004/2005 School Year.

Parent signature: _____ Date: _____

Candidates are to provide information on the reverse side of this form prior to May 7. This information will be used in preparing candidate statement information for students to consider in electing class officers to positions of leadership and service for the coming school year.

1. What is your current cumulative G.P.A.?

2. Are you presently on academic or disciplinary probation?

3. What is your background of leadership and service?

4. Do you have time to fulfill the job description as given?

5. If elected, what other school activities will you be involved with during your term of office?

6. What did you do this present school year in supporting the one A.S.B. fund raiser, the magazine drive for high school students, or the candy drive for junior high students?

7. What A.S.B. events did you attend this year?

8. In 100 words or less, why should you be elected to this position of leadership and service?